

**CHER-AE HEIGHTS INDIAN COMMUNITY OF THE
TRINIDAD RANCHERLA**
Job Description

Job Title: Vessel Operator / Water Taxi
Department: Seascape Harbor/ Pier
Reports To: Lead Pier Supervisor /Facilities Manager (changed reporting designation)
FLSA Status: Non Exempt, Part Time,
Prepared By: Transportation and Land Use Mgr/Interim Harbor Mgr.
Prepared Date: 3/14/17 HR revision 4/17/2024
Approved By: CEO
Approved Date: 4/19/2024

Summary

The Vessel Operator of the Harbor Pier is a temporary part time position. The Vessel Operator is completely in charge of the operation of the vessel, which means he or she must accomplish a myriad of tasks. Exceptional knowledge of coastal piloting and the Trinidad Harbor is preferred. Captains must be able to make landings alongside docks and other vessels in all weathers. Attention to detail is imperative. A Merchant Mariners License, OUPV (six-pack), or greater, is required.

Essential Duties and Responsibilities include the following:

- Operates a power-driven vessel in the Trinidad Harbor and connecting coastal waters.
- Advises interested public on harbor, safety, vessel capability, weather conditions, docks, navigation, and other factors, which apply to the vessel's operation and schedule.
- Operates vessel in accordance to regulations
- Prior to daily operation, inspects vessel to ensure efficient and safe operation of vessel and equipment
- Monitors loading and discharging of cargo or passengers
- Performs any various marine duties as needed
- Administers first aid as necessary.
- Maintains standard vessel logs, papers, and reports.
- Assist in removal of debris from harbor and dock.
- Additional duties may be assigned as needed.

Supervisory Responsibilities

This job has no supervisory responsibilities.

Qualifications and/or Experience

To perform this job successfully, an individual must be able to perform each job duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the job duties.

- Must be very dependable, punctual and willing to work varied and/or additional hours, upon request, in order to meet departmental needs.
- Ability to work independently, prioritize workload, and carry out assignments to completion with minimum instruction through adherence to prescribed routines and practices.

Language Skills

- Ability to read, analyze, and interpret marine navigational charts and instruments such as tidal tables, nautical charts, and or marine navigational aids.
- Ability to write reports, and or logs.
- Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Reasoning Ability

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret and carry out a variety of instructions furnished in written, oral, diagram, or schedule form.

Certificates, Licenses, Registrations

- Must possess a valid California Driver's License and be insurable by the Trinidad Rancheria Insurance Policy.
- Must possess and maintain Transportation Worker Identification Card (TWIC)
- Must possess and maintain Merchant Mariners License (Six-Pack)

Conditions of Employment

- Position is Temporary Part-Time, Hourly
- Employee will be subject to alcohol and drug testing pursuant to the Tribe's Drug and Alcohol Free Workplace Policy, including pre-employment screening.
- Preference will be given to qualified Native American applicants.

Physical Demands

Physical demands are representative of those that must be met by an employee to successfully perform the duties of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job duties.

- Operate vessel in accordance to regulations

- Prior to daily operation, inspect vessel to ensure efficient and safe operation of vessel and equipment
- Maintain records of daily activities
- Monitor loading and discharging of cargo or passengers
- Perform any various marine duties as needed

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is regularly exposed to open ocean waters, moving mechanical parts and outside weather conditions. The noise level in the work environment is usually moderate.

Signature

Date